



## **RIVERSIDE ARTS MARKET ARTISTS INFORMATION**

### **SOUTH QUAY & RIVERSIDE, WORCESTER**

13<sup>th</sup> 20<sup>th</sup> & 27<sup>th</sup> August 2017

Opening Times: 11.00 – 17.00

1. This event is primarily designed for arts and crafts people to display and sell their own original work. Bought in items of art/craft are not permitted. Local galleries and art supply shops may be allowed to participate in this event upon application.
2. Payment must be received by cheque/or debit/credit card with the application form and made payable to LSD Promotions Marketplace Ltd and posted to – Riverside Arts Market, LSD Promotions Marketplace Ltd, Stamford Mews, Enville Estates, Stourbridge, West Mids DY7 5HD. Please note post dated cheques will not be accepted.
3. In the event of cancellation of attendance at any of the event days LSD Promotions reserve the right to withhold full payment as received upon booking. Please notify LSD Promotions 2 weeks prior to the affected event date. Late cancellations and no shows may lead to exclusion from future events.
4. LSD Promotions cannot be held responsible for any forced cancellation of the event that is beyond the control of the event organisers. Should a situation occur where a cancellation is impending, stallholders will be informed as soon as the decision is made to cancel the event.
5. All artists are to check in with an LSD representative (staff wearing a high visibility vest) on arrival where stall positions will be allocated.
6. Set-up times are from 9.00 – 10.45. Please note that if you have not arrived by 10.30 your space may be allocated to another artist. Unloading/loading permits for access to Copenhagen Street car park during the designated set up/break down times will be provided. We cannot get involved in any City Council related disputes.
7. We suggest you park in one of the City centre car parks. Parking is not provided.
8. The market opening times are 11.00 – 17.00. During these times you must ensure your stall is manned and if using your own stall, that dismantling only takes place after 17.00 on each day.
9. The display fencing panels are made of strong wire mesh and strong metal hooks or rings are recommended for hanging exhibits.
10. Artists are requested to remain within their own display area boundaries and not encroach on other artist's space. Artists are recommended to bring their own chairs, tables and easels and are responsible for their own protection against inclement weather and the safety of any personal equipment brought to the market.
11. Artists are encouraged to paint, draw or demonstrate their art during the market.
12. The maximum dimensions of gazebos are 3m x 3m (10ft x 10ft). A display panel is included.
13. It is essential that artists are covered by their own adequate Public and Products Liability Insurance cover (min. £5,000,000) for themselves and their property while on site. Please produce a copy of your insurance cover to that effect. Temporary insurance is an option (see application form).
14. LSD Promotions do not accept any responsibility for injury, damage or loss to any person or property whilst on site. By applying for a pitch and attending the event you indemnify LSD Promotions against any claims or damage which may arise as a result of your visit.
15. Artists are required to set-up their display in a safe and responsible manner so as to ensure public safety at all times. Under no circumstances should anyone climb over the black metal railings on the riverbank – it is dangerous and unnecessary.
16. Refreshments can be purchased from local cafés and restaurants situated close to the event site.
17. There are no toilets on site; however public toilets are available at Croft Road car park, CrownGate shopping centre and NCP Cathedral Plaza.
18. Please ensure that all rubbish is removed at the end of day.

### **LSD Promotions Marketplace Ltd**

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